

# BERLITZ BUSINESS EXPRESS

Planning de stage en Ile de France  
Janvier - Juin 2018



	JANVIER	FEVRIER	MARS	AVRIL	MAI	JUIN
Meetings I Meetings II	<b>22 &amp; 23</b>	<b>12 &amp; 13</b>	<b>05 &amp; 06</b>		<b>14 &amp; 15</b>	<b>04 &amp; 05</b>
Presentations I Presentations II	<b>11 &amp; 12</b>		<b>22 &amp; 23</b>		<b>22 &amp; 23</b>	<b>21 &amp; 22</b>
Negotiations II	<b>08 &amp; 09</b>		<b>26 &amp; 27</b>		<b>03 &amp; 04</b>	<b>25 &amp; 26</b>
Customer Care II	<b>18 &amp; 19</b>		<b>26 &amp; 27</b>		<b>03 &amp; 04</b>	<b>25 &amp; 26</b>
Email Writing I Business Writing II	<b>29 &amp; 30</b>		<b>01 &amp; 02</b>	<b>09 &amp; 10</b>		<b>31 mai &amp; 01</b>
Telephoning Skills I Conference Calls II	<b>08 &amp; 09</b>		<b>19 &amp; 20</b>		<b>17 &amp; 18</b>	<b>18 &amp; 19</b>
Job Interviews I Job Search Skills II	<b>15 &amp; 16</b>	<b>5 &amp; 6</b>	<b>12 &amp; 13</b>	<b>12 &amp; 13</b>	<b>14 &amp; 15</b>	<b>11 &amp; 12</b>
TOEIC I (L&R) Preparation TOEIC II (L&R) Preparation (2 J - 9h30-17h00)	<b>19 &amp; 26</b>	<b>2 &amp; 9</b>	<b>09 &amp; 16</b>	<b>30 mars &amp; 6</b>	<b>18 &amp; 25</b>	<b>08 &amp; 15</b>
BULATS I Preparation BULATS II Preparation (2 J - 9h30-17h00)	<b>10 &amp; 17</b>		<b>08 &amp; 15</b>	<b>04 &amp; 11</b>	<b>14 &amp; 28</b>	<b>07 &amp; 14</b>